

## Nonresident Adult Patient Application Instructions: Adult (19 Years and Older)

Welcome to the North Dakota Medical Marijuana Program. Applications will be completed and submitted online via the BioTrackTHC registration system found on the program website under the [Medical Marijuana Registration Portal](#).

To be eligible to apply, a nonresident must reside in one of the 49 other states, District of Columbia, or a United States territory and have a medical marijuana card issued from the state of residency.

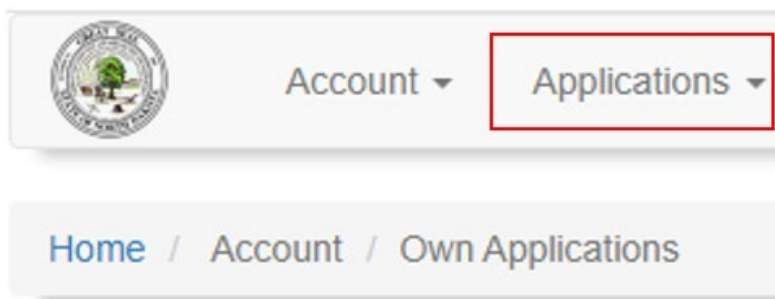
**Nonresident adult applicants must be 19 years of age or older. Those 18 years of age and under interested in applying for a nonresident medical marijuana card should contact program personnel at 701-328-1311 or TTY 711.**

Patients will need to register an account through the BioTrackTHC system before completing their initial application. Information required to register an account includes:

- Name (how it appears on state issued ID)
- Email address
- Password (Must contain at least 8 characters with at least 1 character being capitalized, 1 character being lower case, and 1 character being a number)

As part of the registration process patients will need to verify their account via a link sent to the email address listed on the account. This verification email is time-sensitive, so it is recommended to complete the registration process in one sitting.

After the account has been verified, log into the account and locate the “Applications” tab at the top left corner of the screen as shown in the image below (display format may differ on mobile devices). Select “Nonresident Application” and begin filling in the digital form.



## Required Application Information Includes:

- Name (how it appears on state issued ID)
- Date of birth
- Mailing Address
- Phone number
- Email address

**All information must be current to avoid any delay in the application process or receipt of an ID card.**

## Applicants Will Be Required to Upload the Following:

- A clear photo - This is the photo that will go on the ID card if the application is approved
  - Photo Guidelines:
    - Entire face and head must be visible
    - Do not tilt the camera
    - Clear (not blurry/hazy/pixelated)
    - Do not use a filter (snapchat or other)
    - Eyes must be visible with the applicant looking directly at the camera
    - A plain background is best
    - Use good lighting (not too light or too dark)
    - Use a colored photo (not black and white)
    - No sunglasses
    - No hats/headgear
    - Remove eyeglasses to avoid a glare
    - Please wear a shirt
    - Do not include other people in the photo
    - Do not obstruct face with hands or other objects
- An uploaded copy of the front of the applicant's state issued ID (driver's license or non-driver photo ID)
- An uploaded copy of the applicant's Medical Marijuana card

**NOTE: Both the state issued ID and Medical Marijuana card must be valid for the duration of the 60-day nonresident card. If one expires during this time the application will not be approved.**

Poor quality photos, or those that do not meet the requirements, will result in a delay in application processing.

## **Patient's Attestation Statement:**

All boxes must be checked and then the applicant must sign and date.

## **Application Fee:**

The \$40 non-refundable application fee can be paid online only.

## **State Law and Administrative Rules:**

Applicants should be familiar with state law and administrative rules that govern the Medical Marijuana Program (NDCC Chapter 19-24.1 and NDAC Chapter 33-44-01), which can be found on the program website at

[Medical Marijuana State Laws and Administrative Rules](#).

## **Submitting Inaccurate, Incorrect, or False Information:**

Inaccurate or incorrect information could result in a delay in processing of an application.

- An applicant who knowingly submits false records or documentation required by the Medical Marijuana Program will be permanently disqualified from participating in the Medical Marijuana Program.
- A material misstatement by an applicant may result in the registry identification card being suspended or revoked.

## **Your Account:**

Applicants can log into the registration system where they completed their application at any time to view the progress of their application. Information regarding application statuses can be found on the program website under [Application Statuses](#).

In addition, registered patients can check their 30-day limit meter and 30-day purchase history via their online account.

## **Contact Information:**

For more information, or if you need an accommodation, please email [medmarijuana@nd.gov](mailto:medmarijuana@nd.gov) or call 701-328-1311, 711 (TTY).

Following the submission of a complete application, including payment, please allow 2-4 weeks for processing. Delays in processing could result from incomplete information, payment not being received, sub-par photos being submitted, or additional

documentation or information not being provided when requested by Medical Marijuana Program staff.

## **Communication:**

Medical Marijuana Program staff will utilize the email address that applicants have provided on their application as the first means of communication. Therefore, it is important that applicants monitor their email inbox for important information regarding their application. Failure to do so may result in delays in the review process.